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DIARY

Special Assistant for Admin.
for DD/I

Thursday, 4 June 1953

1. Concurred in the General Services staff study on space plans being referred to DD/A for final approval. The study includes for the DD/I area the plans as agreed upon by DD/I and the offices concerned. As soon as the overall plan is signed off by [REDACTED] preparation of detailed plans will be initiated in conjunction with General Services.

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2. Forwarded to AD/Personnel the lists submitted by the DD/I offices of consultants to be extended through fiscal year 1954, 25X9A2 as requested in his memo of 22 May 1953. [REDACTED]

[REDACTED] to be extended through fiscal year 1954 and 17 are to be terminated. In addition, 17 new consultants have been added by the offices.

3. Had lunch with representatives of the Budget Division to discuss further plans for development of the 1955 budget estimates. It is expected that the CIA Notice requesting submission of the estimates by about 1 July will be issued Monday, 8 June.

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This document is part of an integrated file. If separated from the file it must be subjected to individual systematic review.

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